

**HUMAN SERVICES COMMISSION
MINUTES**

October 13, 2011 - 6:30 p.m.

Conference Room

CALL TO ORDER

Chair Haris Ahmad called the October 13, 2011 meeting of the Human Services Commission to order at 6:33 p.m.

MEMBERS PRESENT

Haris Ahmad, Colleen Holmes, Fran McGregor-Hollums, and Aunna Moriarty, and Sue Ray

MEMBERS ABSENT

Leslie Hamada and Saqib Ahmad were excused from the meeting.

CITY STAFF PRESENT

Victoria Throm, Personnel & Human Services Analyst

PLEDGE OF ALLEGIANCE

Chair Ahmad led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

There were no minutes to review. September minutes were tabled to the November meeting.

OLD BUSINESS:

Item 1. Final Review of the Draft Human Service Master Plan

The Commissioners completed the final review of the master plan noting recent changes and additions. Victoria asked for direction on designing the cover page for the document and it was recommended to use the city logo as a watermark for the cover page. A discussion followed regarding format and to move the assessments and goals to the beginning of the document.

The Master Plan will be presented to City Council on Tuesday, October 25th at 6:00 p.m. in a joint meeting. CM Holmes and CM McGregor are not able to attend the meeting so it was agreed that CM Haris Ahmad will give an introduction of the plan and explanation of the process used to complete the plan. The five commissioners in attendance will each present one of five assessments as follows:

- Assessment #1 Sue Ray - Food and Basic Services
- Assessment #2 Leslie Hamada – Safety
- Assessment #3 Haris Ahmad – Medical Services

- Assessment #4 Aunna Moriarty – Youth Services
- Assessment #5 Saqib Ahmad – Adult Services

NEW BUSINESS:

Item 2. Plan a Site Visit to Storehouse Food Bank

Those Commissioners who have not toured the Storehouse planned to do a site visit on Saturday, Nov. 5th when Storehouse packs and delivers their food boxes. Victoria will contact Meg Holland to set up the tour and confirm.

COMMENTS

With no further business, Chair Ahmad adjourned the meeting at 7:50 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Victoria Throm".

Victoria Throm
Personnel & Human Services Analyst